

1. Submissions must be:

- Double spaced
- Use Calibri, Times New Roman, or Arial font, size 12

*Please proofread your submissions carefully. HHWEN will not edit submissions, and spelling and grammar errors could cause the evaluators to reject an otherwise good piece. Accepted work will be published as submitted, including errors.*

2. Writing should be emailed as an attachment to [magazine@haliburtonwriters.ca](mailto:magazine@haliburtonwriters.ca). Use **If Not Now ... Submission** in the subject line. Do not include in the body of the piece a name, contact information, or anything else that might identify you personally, in order to ensure objective consideration. Each submission will include a **cover page** with:

- The title of the piece and the category in which it is being submitted on one line. For example: Last Day Of Winter.poetry or The Dogsled Race Winner.short story
- The piece's length
- Your name, telephone number, and email address
- A very brief (maximum 30 words) biography that will appear with the writing if it is included in the magazine.

*This identifying information will be removed prior to the work being sent to the evaluators.*

Successful contributors must agree to be an evaluator for the following issue, in the category in which her/his writing was included. S/he will not submit something for that next issue in that category, though s/he may submit things in other categories and in any category for subsequent issues. Submissions in the category for which s/he will be an evaluator will be sent to her/him via email, and s/he will identify her/his choices by the deadline identified with the submissions. If there is no piece worth publishing in her/his opinion, s/he may so state.

***FAILURE TO RESPOND BY THE DEADLINE WILL RESULT IN THAT PERSON NOT BEING CONSIDERED FOR PUBLICATION IN FUTURE ISSUES OF IF NOT NOW ...***

- Questions can be sent to [magazine@haliburtonwriters.ca](mailto:magazine@haliburtonwriters.ca), using **If Not Now ... Question** in the subject line.
- Coming Event announcements can also be sent to [magazine@haliburtonwriters.ca](mailto:magazine@haliburtonwriters.ca), using **If Not Now ... Coming Event** in the subject line.
- Brag Bin submissions should also be sent to [magazine@haliburtonwriters.ca](mailto:magazine@haliburtonwriters.ca), using **If Not Now ... Brag Bin** in the subject line.